

Cranham Parish Council

Mrs Tracy Slator - Locum Clerk to Cranham Parish Council - Email: clerk@cranhamparishcouncil.gov.uk

NOTICE OF A COUNCIL MEETING

Dear Councillor /Resident

I hereby give notice of a Council Meeting that will be held in the **Cranham Village Hall on Tuesday 7th July 2025 at 7.00 pm**

All Residents of the Parish are welcome to attend and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Public Questions To receive Public Questions (15 minutes maximum between 7.00 pm and 7.15 pm).

Dated: 30th June 2026

Tracy Slator

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Locum Clerk to the Council

AGENDA

1. **Apologies** (To receive apologies for absence).
2. **Declaration of Interest** (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice applies.)
3. **Approval of the Minutes of the Parish Council Meeting held on Tuesday 5th May 2026**
4.
 - a. To receive a report from County Councillor.
 - b. To receive a report from the District Councillor.
 - c. Council Chairman updates.
 - d. Locum Clerk updates.
5. **Planning matters requiring decisions:** Items received with a minimum of 48 hours notice prior to the meeting date.
6. **To consider and approve the following documents:**
 - a. Updated Financial Regulations
 - b. Cranham Parish Council Risk Management Policy
 - c. Cranham Parish Council Dark Skies Policy
7. **To consider and adopt the updated Parish and Town Council Charter 2025-2026.**
8. **To receive an update from the Playing Field Committee (Cllr Bodenham) in preparation for the handover of responsibility to the Committee including:**
 - a. Approving the Terms of Reference
 - b. Approval of the future financial processing of payments for the playing field (including bank account setup, Public Liability Insurance purchase and confirmation on the historic charitable status)
 - c. To agree a date to finalise the handover.
9. **To receive the following reports/ updates:**
 - a. Speedwatch
 - b. Allotments
10. **To consider and approve a quote for £197.84 for the completion of maintenance works on Cranham Common benches.**
11. **To discuss future inspection plans for Cranham Parish Council owned trees, including when quotes should be obtained.**
12. **Accounts:**
 - a. To approve the Accounts for Payment as per the list circulated prior to the meeting.
13. **To confirm the date and time of the next Parish Council Meeting: Tuesday 1st September;7.00pm.**