

MINUTES OF A CRANHAM PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON TUESDAY 9TH JULY 2024 AT 6 PM

Present: Cllr Mike Drake Chairman
Cllr Steven Bodenham
Cllr Richard Overs
Cllr Peter Shaw

In Attendance: 2 Members of the Public

1. Apologies (To receive apologies for absence).

The Council accepted apologies from County Councillor Sue Williams, District Councillor Gary Luff, District Councillor Peter Kennedy, Cllr Jenny Barraclough and Cllr Sue Elliott.

2. Declaration of Interest (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)

There were none.

3. Approval of the Minutes of the Parish Council Meetings held on Monday 13th May 2024

The Minutes were approved however Cllr Peter Shaw did make reference to his disassociation with item 9 discussed at the previous meeting.

4. To confirm Peter Shaw as Vice Chairman.

Cllr Peter Shaw was confirmed Vice Chairman following the vote in the previous meeting.

5. Winter Planning Review – Parish Council to confirm there are no changes to the previous Winter Planning strategy with no extra requirements other than topping up of the Grit Bins.

It was confirmed that there were no changes to the previous winter planning however a note was made that grit bins would need topping up.

6. To consider and approve the quotation for a new Village Hall flag and rope.

The quote was discussed between the Councillors with the final outcome of approval. The Locum Clerk was instructed to request the order.

7. To consider and approve the quotation to fell 2 trees on Cranham Playing Field.

The quote was discussed between the Councillors with the final outcome of approval. It was noted a comparison quote could be requested if required however this was decided as not necessary.

Whilst also reviewing fund allocations it was noted that there was not an Agenda item for the Table Tennis Grant. The Locum Clerk confirmed that this would be on the next Agenda once further investigations had been completed. Additionally it was requested that as part of fund allocations the September Agenda would also include a budget review and discussion on the grass cutting contract.

8. To confirm that local resident Mr Strickland is authorised to use allotment water to clean his van (on the basis of an Annual Payment of £50).

The agreement was approved however on the basis of annual review. It was confirmed the annual review would be based on a calendar year and not a financial year therefore the next review being at the final meeting of 2024 in November.

9. To nominate a Councillor to act as the Allotments representative.

This was deferred until the next meeting on the basis not all Councillors were present. It was also confirmed Allotment Contracts would be discussed on the next Agenda.

10. To discuss any relevant updates on Speedwatch.

Chairman Mike Drake delivered a report on behalf of Cllr Jenny Barraclough. The report highlighted that those found to be exceeding the speed limit after 30th June 2024 may be contacted by Gloucestershire Constabulary. The report also confirmed that there is no requirement for us to put up signage for the AutoSpeedWatch camera before reporting vehicles exceeding the speed limit. However it was confirmed that camera signs have been shown to slow traffic in their own right and will be put up in the next 4-6 weeks.

11. To discuss GAPTC Annual General Meeting (20th July) Agenda Item 6 – Chipping Campden Town Council Motion 1 ‘Development Creep’.

The item was discussed and acknowledged as being something that the Parish Council could support, however with no Councillors being available to attend the GAPTC AGM, support could not be offered.

**12. Finance:
a) Review of Mandate Signatories – removal and addition.**

It was agreed that mandate signatories could be removed if they are no longer part of the current Parish Council. It was also confirmed that Cllr Mike Drake and Cllr Steven Bodenham will be added as authorising signatories.

b) Authorisation to change the Banking correspondence address reflecting the change in Locum Clerk.

Change of Banking correspondence address was confirmed.

13. Accounts:

a. To approve the Accounts for Payment as per the list circulated prior to the meeting.

Payee	Method	Amount	Reason
Waterplus	DD	£36.32	Allotment water supply
Autospeedwatch	FP	£148.00	12 months data connectivity
Glebe Contractors	FP	£504.00	Tree H&S report and survey
Glebe Contractors	FP	£648.00	Playing field grass cut 4 & 18 April
GAPTC	FP	£137.84	GAPTC Annual membership
KP & J Barraclough	FP	£31.60	Speedcamera pole adapter
Nigel Cooper	FP	£124.57	Expenses (cartridge, pickers, hi viz, gloves, paint and primer speed cam)
Transfer to Lloyds deposit account	PAY	£15,000.00	Setup of PC higher interest account
Cranham PCC	FP	£750.00	Church grant approved 4/3/24
Cranam Tennis Club	FP	£500.00	Tennis Club grant approve 4/3/24
Transfer to new Cranham instant access account	TFR	£1.00	Money required to open PC account
Community First Insurance	FP	£393.57	Parish Insurance inc. Public Liability
Glebe Contractors	FP	£432.00	Playing field grass cut 15 & 30 May
Waterplus	FP	£26.64	Allotment water supply
T Slator	FP	£261.87	Salary £235.87; Expenses £26
HMRC	FP	£58.80	Month 3 PAYEE Tax
GAPTC	FP	£11.62	Difference owed as neither N Cooper, or T Slator are CiLCA qualified.
Ian Crowe	FP	£140.00	Audit 2023-2024
Cranham Village Hall	FP	£48.00	Outstanding payments for 11/07/23, 22/02/24, 04/03/24 and 16/04/24
Glebe Contractors	FP	£432.00	Playing field grass cut 11 & 25 June
Total		£19,205.83	

The Accounts were approved and signed by the Chairman.

b. To complete the Annual Governance Statement.

The Annual Governance Statement was signed by the Chairman.

c. To adopt the Accounts for the year ended 31st March 2024.

The Accounts for the year ending 31st March 2024 were adopted.

d. To agree the Certificate of Exemption and Self Certify.

The Certificate of Exemption to Self Certify was signed by the Chairman.

e. To Note the dates of the Exercise of Public Rights 3rd June - 12th July 2024.

The relevant dates were noted and the Locum Clerk gave confirmation that the dates had been displayed.

14. Date of the next meeting – Tuesday 3rd September 2024 at 7pm in the Cranham Village Hall.

Issues were raised regarding the date of the next meeting due to Councillors availability. It was proposed that the next meeting would be held on Monday 16th September pending confirmation from absent Councillors and Village Hall availability.

**THERE BEING NO FURTHER BUSINESS FOR THE PARISH COUNCIL MEETING
THE MEETING CLOSED AT 7.05 PM - THE CRANHAM ANNUAL PARISH MEETING
THEN FOLLOWED.**

Signed & Dated:

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